

GOVERNMENT OF ANDHRA PRADESH

A B S T R A C T

Women Development, Child Welfare and Disabled Welfare Department – Enhancement of Pre-matric Scholarships - Orders – Issued.

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WOMEN DEV.CHILD WELFARE AND DISABLED WELFARE (DW) DEPT

G.O.Ms.No.44

Dt.24.11.2008

Read the following:-

1. G.O.Ms.No.50, Social Welfare (G1) Department, dt.1.5.1981.
2. Minutes of the Review Meeting of Chief Minister held on 23.11.2007.
3. Minutes of the Review Meeting of Chief Minister held on 10.01.2008 on the activities of Tribal Welfare Department.

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O R D E R:-

In the G.O.1st read above, orders have been issued for sanction of Pre-matric scholarships and other allowances to the disabled students studying 1st to VIII classes, whose parents / guardians income is less than Rs.24, 000/- per annum.

2. In the Departmental Review meeting held by the Chief Minister on 23.11.2007 and a review meeting with Tribal Welfare Department on 10.01.2008, a decision was taken to enhance the Scholarships (Pre-matric and Post-matric) and reimbursement of tuition fees to the eligible differently abled students for various courses on par with ST students by enhancing the rates along with Income ceiling of parents/guardians also on par with the rates prescribed for schedule tribe students/families.

3. Government after careful consideration hereby enhance the rates of pre-matric scholarships, to the eligible disabled students from the year 2008-2009.

a) Existing rates of Pre-matric scholarships :

(Rupees per month)

Class	Scholar-ship per month	Other Allowances		
		Transport Allowance per month (for O.H. only)	Maintenance of Prosthetic / Orthopaedic aids per month (for O.H. only)	Readers Allowance per month (for V.H. only)
1	2	3	4	5
	Rs.	Rs.	Rs.	Rs.
I to V	35/-	50/-	25/-	25/-
VI to VIII	50/-	50/-	25/-	25/-

b) Enhanced rates of Pre-matric Scholarships :

(Rupees per month)

Class	Enhance-ment of Scholar-ship per month	Other Allowances		
		Transport Allowance per month (for O.H. only)	Maintenance of Prosthetic / Orthopedic aids per month (for O.H. only)	Readers Allowance per month (for V.H. only)
1	2	3	4	5
	Rs.	Rs.	Rs.	Rs.
I to V	70/-	50/-	25/-	25/-
VI to VIII	100/-	50/-	25/-	25/-
IX & X	182/-	50/-	25/-	50/-

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- c) The annual income limit of parents/guardians for eligibility has been enhanced from Rs.24,000/- per annum to Rs.1,00,000/- per annum.
 - d) The guidelines for procedure etc., to be followed for sanction of Pre-Matric Scholarships is as at Annexure.
 - e) The enhanced rates of scholarships and enhanced income ceiling come into force from the year 2008-09.
4. The Commissioner, Dept. for the Welfare of Disabled and Senior Citizens, Hyderabad was already instructed to computerize the entire procedure apart from allocating a unique number to every scholarship holder/disabled to facilitate tracking of all benefits received by him, as well as his/her performance. The Commissioner shall finalize and operationalize the software package accordingly.
5. The Commissioner, Dept. for the Welfare of Disabled and Senior Citizens, Hyderabad is requested to utilize the budget provision available, explore the possibility for re-appropriation and then come up for additional funds, if necessary at the appropriate time.
6. The Commissioner, Dept. for the Welfare of Disabled and Senior Citizens, Hyderabad shall take necessary action accordingly.
- 7.. This order issues with the concurrence of Finance (Expr.WDCW&DW) Deptt. vide their U.O.No.032286/230/WD/08, dated 6-11-2008.
- 8.. A copy of this order is also available in the internet and can be accessed at <http://www.aponline.gov.in>

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.CHAYA RATAN,
PRL.SECRETARY TO GOVERNMENT.

To
The Commissioner, Deptt. for the Welfare of Disabled
and Senior Citizens, Hyderabad.
All the District Collectors in the State.
The Pay and Accounts Officer, Hyderabad.
All the District Treasury Officers in the State.
The Director, Treasuries and Accounts, Hyderabad.
The A.G., A.P., Hyderabad.
The Finance (Expr.WDCW&DW) Deptt.
P.S. to Prl.Secretary to C.M.
OSD to Minister(WDCW&DW)
P.S. to Prl.Secretary, WDCW&DW
S.F./S.Cs.

//FORWARDED::BY ORDER//

SECTION OFFICER

GUIDELINES FOR PRE-MATRIC SCHOLARSHIPS

OBJECTIVE :

The objective of the Scheme is to provide Financial Assistance to the Disabled Students studying at Pre-matric Courses from Class I to X to enable them to complete their education.

ELIGIBILITY:

1. Disabled students belonging to A.P. State who are pursuing Pre-Matric Courses in Government Institutions in Andhra Pradesh.
2. The Commissioner/Director, Disabled & Senior Citizens Welfare shall issue a notification in the leading newspapers before 30th June every year calling upon the eligible disabled students to apply for fresh Pre-matric Scholarships.
3. The notification shall also be put on the notice board of the offices of Assistant Directors, Disabled & Senior Citizens Welfare and through Press release in district editions of local News paper by the Assistant Directors, Disabled & Senior Citizens Welfare.
4. The Commissioner/Director, Disabled & Senior Citizens Welfare shall get the adequate number of Scholarship application forms printed and supplied to the Assistant Directors, Disabled & Senior Citizens Welfare for onward supply to the students through the Head of the Institutions concerned. The application shall also be placed on web-site of department with facility to download the same.
5. The eligible disabled students shall apply for scholarships in the prescribed proforma issued by the Commissioner/Director, Disabled & Senior Citizens Welfare and shall submit the application duly filled in to the Head of Institution concerned on or before 30th September every year along with photographs.
6. The Assistant Directors, Disable & Senior Citizens Welfare shall verify all the applications received from Government and all other recognized schools with reference to the Original Transfer Certificate, Income Certificate and Disability Certificate wherever necessary and other information with reference to Admission Register based on verification and endorsement of the Head of the Institution and place the list before the Selection Committee headed by Joint Collector as Chair Person, D.E.O and Assistant Director, Disabled Welfare as members of the Selection Committee.

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7. In case of gap of 2 years or more in the study of the applicant the sanctioning authority shall sanction the scholarships on production of gap certificate issued by Head of Institution.

INCOME ELIGIBILITY:

Scholarship and fee reimbursement will be made to the Disabled students subject to the following income ceilings.

1. Disabled Students pursuing pre-matric courses from I to X classes are eligible for scholarship and other allowances as mentioned in the G.O., if the annual income of parent/guardian is below Rs1,00,000/- per annum.

SANCTION, DRAWAL AND DISBURSEMENT:

1. The Assistant Director, Disabled & Senior Citizens Welfare shall be Drawing Officer. The Head Masters of the concerned institutions shall be Disbursing Officers.
2. The Assistant Director, Disabled & Senior Citizens Welfare sanctions scholarships and presents institution wise bills to the Treasury as per the norms for all Government and other recognized institutions. i.e. first for Government schools, aided and unaided schools in the order of priority.
3. On issue of cheques by the Treasury, the cheques are entered in Cheque Issue Register and distributed to the Heads of the institutions.
4. The scholarship amount of the students are disbursed to the students through Account Payee cheques by the Heads of the institutions.
5. Acquittances for the amount disbursed have to be submitted by the institutions before subsequent sanctions to the institutions.
6. Budget for sanction of Pre Matric scholarships is released by the Commissioner of Disabled & Senior Citizens Welfare every quarter.
7. The names of students who are sanctioned scholarships with the amounts sanctioned shall be displayed in the notice board of the institution concerned and in the district offices apart from being placed on Web-site of the District and Directorate of Department of Disabled & Senior Citizens Welfare.
8. The Head of Institution shall fix the date for the purpose of disbursement of Scholarships under intimation to the Assistant Director, Disabled & Senior Citizens Welfare concerned and disburse the scholarship cheques on the date fixed in the presence of the students and parents.
9. A passport size photograph of the scholarship holder showing the disability shall be pasted on the acquittance register for proper identification.

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10. The un-disbursed amount from any institution shall be sent back to the Assistant Director, Disabled & Senior Citizens Welfare. The same amounts shall be sanctioned to the students who are next in merit in the same or other institute for the same year, with the approval of the Selection Committee. In case of non-availability of candidates, the same shall be remitted to the Government Account concerned through Challan immediately.
11. **Severe action shall be taken against the staff /institutions processing bogus applications for sanction of scholarships by de-recognising the institutions besides disciplinary action and launch of prosecution against the Head of the Institutions / staff concerned by the Supervisory Officers. Any negligence in this regard will entail appropriate action against Supervisory Officers.**
12. The Institutions shall keep the original pass Certificates with the institutions till the completion of the course to avoid parallel admissions of students in several institutions simultaneously.

VII. INSPECTION

The Assistant Director, Disabled Welfare shall carry out inspection of the institutions. The Commissioner, Disabled Welfare should depute the officers of the department not below the rank of Deputy Director for surprise field visits/random inspections.

VIII. REVIEW BY DISTRICT COLLECTORS:

The District Collector shall review periodically with the Assistant Director, Disabled Welfare and the concerned officers of Education and other Departments to ensure that the objective of the scheme of Scholarships is fully achieved and to sort out problems if any.

IX. ACTION ON DEFAULTING INSTITUTIONS:

Wherever the Disabled Welfare Department inform the Education and other departments/ District Collector about any irregularities or malpractices reported by the management of the institutions, the Education and other departments shall take prompt action to de recognizing or black- list such institutions, apart from other appropriate action.

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X. ACQUITTANCE:

The Head of the Institutions/Principal/Head Master shall send the acquittance for the cheques disbursed along with cheque for un disbursed amount if any to the Assistant Director, Disabled Welfare within 10 days from the date of disbursement. One copy of the acquittance shall be kept in the Educational Institution. The Head of the Institution shall send a list of students to whom scholarships were sanctioned giving the year, name, address, class, amount sanctioned, cheque particulars to Assistant Director, Disabled Welfare. The same should be placed on the web-site of the District Office and Directorate.

RECONCILIATION:

The Assistant Director, Disabled Welfare shall reconcile the expenditure figures with the Commissioner, Disabled Welfare once in half year in order to ensure that no excess amounts are drawn under Scholarships. The Commissioner, Disabled Welfare shall send annual reconciliation report of all the districts to Government by end of April every year.

REVIEW BY THE COMMISSIONER/ASSISTANT DIRECTOR:

- a. The Assistant Directors, Disabled Welfare shall update the status report regarding Scholarships by 5th of every month and e-mail to the Commissioner, Disabled Welfare.
- b. The Commissioner, Disabled Welfare shall review the sanctions, drawals and disbursement of funds by 15th of every month and take appropriate corrective measures apart from arranging random field verification.
- c. The Head of the Institutions shall furnish or place on their web site results of scholarship holders giving particulars of results secured by each student to Assistant Director, Disabled Welfare who in turn shall e-mail/furnish to Commissioner, Disabled Welfare/Upload on website
- d. The Commissioner /Assistant Director, Disabled Welfare shall review success rate of scholarship holders annually.
- e. The Commissioner / Assistant Director, Disabled Welfare shall monitor and ensure timely disbursement of scholarships to the students.

M.CHAYA RATAN,
PRL.SECRETARY TO GOVERNMENT.